

Drug Testing Specialist

Performs drug & alcohol tests while following federal guidelines for our local companies, federal probation, court ordered hair & nail testing and CPS. Collects DNA samples for paternity and ancestry. Travels on site to perform random drug testing and responds to after-hours emergency testing.

Job Qualifications

Education: Diploma

Experience: 1-3 years of working experience

Valid driver's license with good driving history

Subject to pre-employment & random drug & alcohol tests.

Background check required for school & probation testing.

Essential Job Duties

Collect urine, saliva, hair, nail, and breath alcohol samples.

Documentation of testing events.

Collect samples for DNA testing.

Analyze drug testing screens to determine test results.

Clean, maintain, calibrate breath alcohol machines.

Recording test results and scanning test records.

Performing on-site collections to various locations

On-Call Rotating Schedule: Monday thru Sunday (7 days) from 5:30 pm to 7:00 am.

Abilities

Proximity Requirement: Must live within 45 minutes of the home office to respond to emergency testing within an hour.

Travel: Up to 30% travel to various locations and other DATCS offices. The company may add or change duties as needed.

Work Values & Styles

Honesty and Integrity

Accuracy & attention to detail.

Excellent written and verbal communication.

Problem solving and active listening.

Customer service & teamwork.

Planning & organization.

Adaptability & dependability.

Safety and security.

Work Environment

Busy fast paced office.

Face to face discussions with customers and donors at various locations. Primary environment: ambient room temperatures, lighting and traditional office equipment.

Individuals may need to sit or stand as needed.

May require walking primarily on a level surface for periodic periods throughout the day.

Reaching above shoulder heights, below the waist or lifting as required to file documents or store materials throughout the workday.

Proper lifting techniques required.

Lifting collector bag up to 30 pounds and supplies, files, computer paper on occasion.